



Teledex • TeleMatrix • Scitec

## Standard U.S. Factory Teledex Lobby Memory Button Pre-Programming Order Form

Today's Date: \_\_\_\_\_ Cetis Order Number: \_\_\_\_\_

Distributor/Dealer Company Name: \_\_\_\_\_

Distributor Purchase Order Number: \_\_\_\_\_

Country of Ultimate Destination: \_\_\_\_\_

Onsite Date: \_\_\_\_\_

Property Name, City, and State: \_\_\_\_\_

Contact Name/Phone Number: \_\_\_\_\_

Telephone System (PBX/Gateway make model and version) \_\_\_\_\_

Model Number/Part Number/Color: \_\_\_\_\_

Faceplates: Yes \_\_\_ No \_\_\_ Programming: Yes \_\_\_ No \_\_\_

\*Canadian Orders Only: Cetis supplied Commercial Invoice: Yes \_\_\_ No \_\_\_

\*Certificate of Origin Required for Shipment: Yes \_\_\_ No \_\_\_

Note: For Trimline telephone orders only: 6-inch line cord \_\_\_ 15-foot line cord \_\_\_

Please note all phones come pre-programmed as noted in column A. If your application requires anything different please fill in column B.

Column A

Column B

Location	Standard Factory programming	PBX Speed Dial Access	Speed Dial Button Description
Button 1	*24108		

Notes: Buttons are numbered from left to right.  
 Corded phones: 32 digits in Tone mode can be stored into each location.  
 Cordless phones: 15 digits in Tone mode can be stored into each location.  
 Pause and Flash count as 1 digit.  
 Not all phones will have OneTouch Message Waiting.

Please type your name here: Name \_\_\_\_\_ Date \_\_\_\_\_

Return your completed file to your Cetis Project Coordinator or to [customerservice@cetisgroup.com](mailto:customerservice@cetisgroup.com).